



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 18, 2012

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Terry Gleason, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; Tracy Pedigo, Public Works Director; Jimmy Overton, Finance Director; Jeff Triezenberg, Senior Planner; Shawn Brown, Public Safety Director; Tim Guffey, Fire Chief; Jason Godwin, Assistant Police Chief; Jason Boggs, Fire Lieutenant; Jennifer Currin, Senior Planner; Joanna Gombatz, Accounting Operations Manager; Larry Johnson, Crew Leader; Chris Rozier, Fire Lieutenant; Orlando Soto, PSO Detective; Tony Lashley, PSO Sergeant; Public Safety Officers Greg Whitley, Richard Haynes, Matthew Kempinski, and Danny Phillips.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Home Builders Association Award for Outstanding Public Staff

Suzanne Harris, representing the Home Builders Association of Raleigh-Wake County, presented the 2011 Outstanding Public Staff Award to Knightdale for a remodeling project in Knightdale.

Town Manager Seth Lawless thanked Ms. Harris and commented on the various community members that helped make the project successful.

B. Oath of Office for Corporals

Mayor Killen administered the Corporal Oath of Office for the following Public Safety Officers:

Greg Whitley
Richard Haynes
Matthew Kempinski
Danny Phillips

C. Years of Service Awards

Mayor Killen presented Years of Service Awards to the following employees:

2 Years: Shawn Brown, Public Safety Director
Jennifer Currin, Senior Planner
5 Years: Jason Boggs, Fire Lieutenant
Chris Rozier, Fire Lieutenant
Nathan Gant, Public Safety Officer
Orlando Soto, PSO Detective
Joanna Gombatz, Accounting Operations Manager
Seth Lawless, Town Manager
10 Years: Chris Darden, PSO Sergeant
15 Years: Larry Johnson, Crew Leader
20 Years: Mark Batey, School Resource Officer

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

2012 Meeting Schedules

Adopt 2012 Meeting Schedules

...Motion by Mayor Pro Tem Chalk to adopt the consent agenda.

Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Website Redesign Update

Planner Jeff Triezenberg reported considerable progress on redesign of the Town's website and presented a revised homepage design for approval.

...Motion by Councilor Roberson to approve the revised homepage design as the basis for moving forward with the Town's website re-

design process. Motion seconded by Councilor Tripp and carried unanimously.

ITEM X. NEW BUSINESS

Park CDBG Funding Agreement

Planning Director Chris Hills explained that the Town has been awarded a Community Development Block Grant in the amount of \$192,240 to construct the playground component of the new park which has an estimated cost of \$240,300. The grant is an 80/20 reimbursement grant where the Town will be reimbursed for 80% of the funds expended up to \$192,240. Mr. Hills recommended approval of the sub-recipient agreement with Wake County.

...Motion by Councilor Eddins to enter into the CDBG Sub-recipient Agreement with Wake County for the Knightdale Park Playground Project. Motion seconded by Councilor Gleason and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
Councilor Eddins thanked staff for planning the retirement reception for Vickie Powers.

D. Nominating
...Motion by Councilor Roberson from the Nominating Committee to:
1 - Revise the membership of the Parks and Recreation Advisory Board to reflect 5 residents, 3 non-residents, and 1 teen member to better reflect program participation
2 – Re-appoint Paula Gavasto and appoint Michael Snow as resident members; Re-appoint Mark Vardy and appoint Angie Strickland as non-resident members of the Parks and Recreation Advisory Board

3 – Re-appoint Brian Mountcastle, Cathy Meeler, Angie Paul, and Billy Wilder and appoint Pete Mangum to the Old Town Oversight Committee

**4 – For the Land Use Review Board In-Town Seats, appoint Dan Froelich and Doug Taylor; Reappoint Archie Hart for a 3 year term ETJ seat, and appoint Michael Young for a 1 year term ETJ seat
Motion carried unanimously.**

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

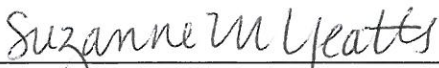
**...Motion by Councilor Eddins at 7:45 p.m. to enter closed session to consult with the Town Attorney pursuant to N.C.G.S 143-318.
Motion seconded by Councilor Roberson and carried unanimously.**

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:13 p.m. Motion seconded by Councilor Roberson and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts